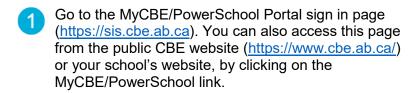




MyCBE: Student Course Requests

Use your MyCBE/PowerSchool account to enter student course requests. On the Course Management tab, you will be able to enter and edit course requests for next year. This page will be only be available at certain times of the year, once your next year school has opened course registration for your grade level.

Sign In





- Students use your CBE Student ID and CBE network password.
- Parents/Guardians use your MyCBE username and password that was created during parent account setup.
- 3 Click Sign In.

The MyCBE/PowerSchool Portal Sign In page offers account help for parents/guardians and students. Parents/Guardians must create a parent account before they can sign in.



Student and Parent / Legal Guardian Sign In

Welcome to The Calgary Board of Education's MyCBE / PowerSchool Portal. This is your gateway to access a number of supported technologies and tools at The Calgary Board of Education. For more details please refer to the Need a Parent Account? section below.

Student: Your username is your CBE Student ID and your password is your CBE network password. If you are new to CBE, ask your teacher or school staff for your CBE Student ID and initial password.

Parent / Legal Guardian: Please sign in with your MyCBE / PowerSchool Parent Account. See Need a Parent Account? below to create a new Parent Account.

Need a 1 dient Account: Delow to create a new 1 dient Account.	
Username	2
Password	
* Password Manager Users: You may experience issues saving this password to your password manager (i.e.	
LactDace). You may peed to manually cave the password instead of letting your password manager undate it	

Password Manager Users: You may experience issues saving this password to your password manager (i.e. LastPass). You may need to manually save the password instead of letting your password manager update it automatically.



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Enter Course Requests

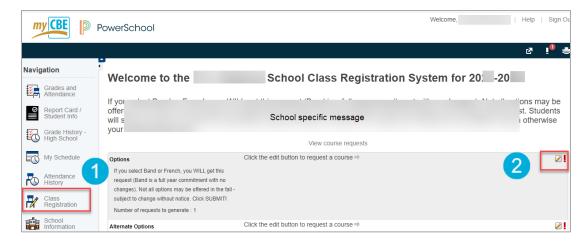
On the left-side Navigation menu, click on Class Registration.

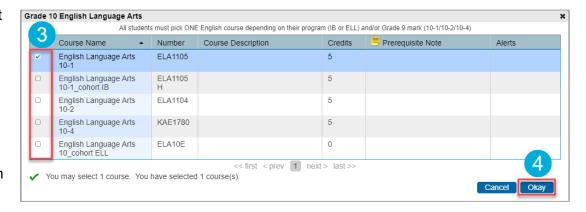
On the Welcome page, you will see a message from your school about class registration. Below, you will see multiple registration sections that you must complete.

This icon indicates that you need to select additional courses to request in this section.

This icon indicates that all course request requirements have been fulfilled in this section.

- To begin requesting courses, click on the pencil button in the first registration section.
- A pop-up menu will appear with course options. Select the course(s) you are requesting by placing a check mark in the box beside the course name.
 - Note | if a teacher has made a course recommendation, it will appear in the Alerts column.
- The alert at the bottom of the page will track how many courses you have selected. The red exclamation mark will change to a green check mark when all requirements have been fulfilled. Once you have selected the correct amount of courses, click **Okay** to continue.

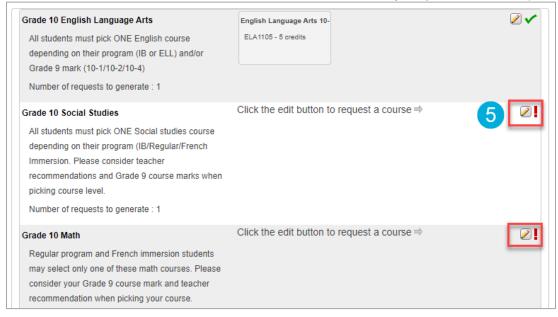




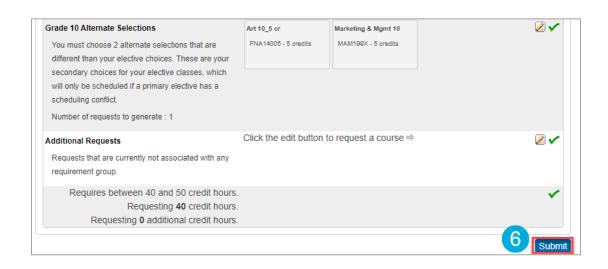


MyCBE | Student Course Requests

The course(s) that you have selected will now appear on the main page. Repeat this process for each request section below by clicking on the pencil button.



Once you have completed all request sections, click **Submit** to save your requests.



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The Course Requests page will appear with a list of all courses you have requested.

To make changes to your course requests, click **Class Registration** on the Navigation menu to return to the previous screen.

